

City Council Regular Meeting
September 9th, 2024
Monday 7:00 p.m.

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on September 9, 2024, at 7:00 p.m. by Mayor Dan Agre.

City Council members present were Randy Johnson, Brooke Hebrink, and Andy Stauffer. Joe Kirk was absent.

Also present were City Administrator Brittany Hebrink, Public Works Supervisor Jared Peterson, Liquor Store Manager Brooke Busack, Amy Hubbard, Scott Tedrick and Braydon Orloff with the Renville County Sheriff's Department.

1. Approval of Agenda

A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the agenda. The motion carried 3 to 0.

2. Approval of Minutes

A motion was made by Brooke Hebrink and seconded by Randy Johnson to approve the August 12, 2024 regular meeting minutes. The motion carried 3 to 0.

3. Invoices Payable

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the invoices payable as presented. The motion carried 3 to 0.

4. Liquor Store Report – Brooke Busack, Manager

Liquor Store Manager, Brooke Busack, was present to give her report to the council.

Brooke has Customer Appreciation set for Thursday, September 12th. The Liquor Store will feature bone-in wings during football season on Sundays.

5. Maintenance/Water/Sewer Report – Jared Peterson, PW Supervisor

Public Works Supervisor Jared Peterson was present to provide the council with a report.

Jared indicated that they have been having issues with the Sweeper. Seal coating has been completed at the Liquor Store, the Community Center, the Sewer Plant as well as a few spots on city streets. Jared and Troy have been busy cleaning up the City Shop in preparation for City Clean Up on Saturday, September 21st.

6. Police Report – Monthly Summary

The August monthly summary police report was provided to the council from the Renville County Sheriff's Office for review. A total of 26 calls were taken along with 211.25 hours patrolled for the month averaging 52.81 hours a week. Braydon Orloff was in attendance to report. The council had discussion regarding the

blighted properties process and the continued follow through with that. The council thanked Braydon for his service.

7. SHEDA Report – Randy Johnson and Andy Stauffer

The Sacred Heart EDA members, Randy Johnson and Andy Stauffer, provided the council with a monthly report.

The SHEDA is still seeking another EDA member. The PIGP committee will be meeting Thursday, September 12th to discuss the applications. There is some discussion regarding development on the former school lot. The EDA did make a motion to make an offer on Parcels 37-02500-00 and 37-01505-00 from Farmward with plans for development.

8. Administrative Report – Brittany Hebrink, City Administrator

Administrator Hebrink was present to provide the council with a monthly administrative report.

Hebrink updated the Council with the current kitchen remodeling project. Plans are moving forward with quotes and construction. Brittany and Andy will work together to resolve the issues with the City LED sign.

9. Old Business

-416 3rd Ave

Hebrink updated the Council that Quit Claim Deed has been received on the 416 3rd Avenue. The City has paid the back taxes on this property and will be transferring ownership to the City of Sacred Heart after this gets recorded with Renville County.

10. New Business

-2025 Proposed Budget

A motion was made by Andy Stauffer and seconded by Brooke Hebrink to approve the 2025 Proposed Budget. The motion carried 3 to 0.

-TNT Meeting Date

The TNT Meeting Date is set for December 9, 2024 @ 7:00 p.m.

-2025 Medica Health Insurance Proposal

A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the 2025 Medica Health Insurance Proposal. The motion carried 3 to 0.

-Rezoning

After some discussion, the Council was not in favor of rezoning of Steve Agre's building on main street from commercial to residential.

11. Adjourn

A motion was made by Randy Johnson and seconded by Andy Stauffer to adjourn the meeting. The motion was carried 3 to 0. The meeting was adjourned at 8:30 p.m.

ATTEST:

BY _____

Brittany Hebrink, City Administrator

The next Regular Council Meeting is scheduled for October 14, 2024 at 7:00 p.m.
The City of Sacred Heart is an equal opportunity provider and employer.