

City Council Regular Meeting
September 9, 2019
Monday 7:00 p.m.

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on September 9, 2019 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Randy Johnson, Brooke Hebrink, Andy Stauffer and Dick Ashburn. Also present were Nathan Feist from Bollig Inc., City Administrator/Clerk/Treasurer Colette Santjer, and Public Works Supervisor Scott Agre.

1. Approval of Agenda

A motion was made by Andy Stauffer and seconded by Dick Ashburn to approve the agenda as presented. The motion carried 3 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the minutes of the August 12, 2019 Regular Meeting with one change removing Public Works Supervisor Scott Agre as he was not present and changing this to General Maintenance Worker Dave DeLong. The motion carried 3 to 0.

3. Invoices Payable

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the invoices payable as presented. The motion carried 3 to 0.

1. Infrastructure Project – Nathan Feist from Bollig Inc.

Nathan Feist from Bollig Inc. was present to discuss the infrastructure project. An owner-engineer amendment #2 was reviewed and discussed. Discussion was held on the Infrastructure Improvements Project and a motion was made by Andy Stauffer and seconded by Dick Ashburn to approve partial substantial completion of July 15, 2019 with the stipulation that no final payment is made to Reiner before the punch list items have been completed and the council has given approval. The motion carried 4 to 0. Discussion was held on the wastewater and drinking water treatment plant projects. The next construction meeting will be held on October 8, 2019 at 2:00 p.m. Discussion was held on the water treatment plant reverse osmosis. A motion was made by Andy Stauffer and seconded by Randy Johnson to approve a new preliminary engineering report. The motion carried 4 to 0. A motion was made by Andy Stauffer and seconded by Dick Ashburn to approve a pilot study with Suez for \$37, 500.00 to meet the fulfilment of the Minnesota Department of Health. The motion carried 4 to 0.

Councilmember Brooke Hebrink joined the meeting.

2. Maintenance/Water/Sewer Report – Scott Agre, Public Works Supervisor

Public Works Supervisor Scott Agre was on hand to give the public works report. Discussion was held on the lawn tractor roof replacement and light replacement. Discussion was held on pruning going forward so that the wear on the top of the mower can be minimized. Agre informed the council that he passed his Class C wastewater license exam. Agre informed the council that he will be taking is next water exam in the coming month. After completing this exam, Curt Reetz should be able to go down to one weekly visit per week. Discussion was held on a quote from Renville Sales for a second mower. Prices range from \$10,000.00 to \$11,000.00.

6. Schedule City Cleanup Day

A motion was made by Randy Johnson and seconded by Dick Ashburn to schedule cleanup day for October 19, 2019 from 9:00 a.m. to 12:00 p.m. The motion carried 4 to 0. Residents are encouraged to rid their properties of unsightly debris and appliances. No garbage will be collect at the cleanup site.

7. Police Report – Monthly Summary

A monthly summary report was provided to the council from the Renville County Sheriff’s Office for review. A total of 51 calls were taken during the month of August. With a total of 186.75 hours patrolled for the month.

8. SHEDA Report – Randy Johnson

Councilmembers Randy Johnson and Andy Stauffer gave the report for S.H.E.D.A. Discussion was held on apartment walk-throughs and tabled. Discussion was held on two apartment vacancies. A revised lease agreement and new non-smoking addendum was reviewed and discussed for the apartments. Discussion was held on the scheduling of recycling cans. Jordan Zeller was present from the Renville County EDA to discuss development and funding sources. Discussion was held on vacant lots and going out for request’s for proposal for development of rental housing.

9. Approval of Proposed 2020 Budget

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the following proposed budget: The motion carried 4 to 0.

GENERAL FUND BUDGETED EXPENDITURES	\$659,856	
Less GENERAL FUND LOCAL GOVERNMENT AID	213,395	
Less GENERAL FUND OTHER REVENUE	<u>181,340</u>	
TOTAL GENERAL LEVY	\$265,121	
GENERAL FUND LEVY	\$265,121	63%
FIRE HALL DEBT	29,893	7%
SEWER FUND DEBT SERVICE	26,409	6%
STREET DEBT SERVICE	<u>98,055</u>	23%
TOTAL 2020 LEVY	\$419,478	

10. MNDOT Lane Proposal

A proposal from MNDOT was discussed and reviewed for the lane widths along highway 212 in the three block business area. Lane widths were proposed at a 12' park lane, 12' driving lane, 10' walkway and 5' boulevard. After much discussion, a motion was made by Brooke Hebrink and seconded by Andy Stauffer to accept the proposal and authorize MNDOT to move forward with the proposed lane widths. The motion carried 3 to 2 with Brooke Hebrink, Andy Stauffer and Mayor Dan Agre voting in favor, and Randy Johnson and Dick Ashburn voting against.

11. Discount on Community Rental Fee for frequent users – ex. Music Together

Discussion was held on a discounted rate for frequent users of the community center. After much discussion, a motion was made by Andy Stauffer and seconded by Brooke Hebrink to approve a \$5.00/per rental discount for frequent users using the community center five or more consecutive times. These rentals can be all in one week, weekly or monthly over the course of the year. The motion carried 3 to 1 with Randy Johnson voting against.

12. Rieke lot request - discussion

Discussion was held on a tax forfeited property, Parcel 37-00685-00 and a request from an adjacent property owner for the city to obtain the property. After much discussion and direction from the city attorney the city does not feel that obtaining the property would be in their best interest.

13. Set Truth in Taxation Meeting (December 9, 2019 start of regular meeting with a continuation date of December 16, 2019)

The Truth and Taxation Meeting was set for December 9, 2019 at 7:00 p.m. with a continuation meeting for December 16, 2019 at 7:00 p.m. if needed. The meeting will be held at the Sacred Heart Community Center.

14. Hearing for West Central Sanitation set for October 14, 2019 at 7:00 p.m. (Utility Assessments)

A motion was made by Randy Johnson and seconded by Dick Ashburn to set the hearing for West Central Sanitation garbage assessments for October 14, 2018 at 7:00 p.m. at the Sacred Heart Community Center. The motion carried 4 to 0.

15. Request funds from Sacred Heart Fire Relief Association - \$10,000.00

A motion was made by Randy Johnson and seconded by Andy Stauffer to request \$10,000.00 from the Sacred Heart Firemen's Relief Association for the purpose of lessening City Government financial burdens. The motion carried 4 to 0.

16. Transfer of city lots to EDA – Iverson Property, etc.

Discussion was held on the transferring of Parcel #37-01310-00, with a physical address of 425 Walnut St, from the City to the Sacred Heart Economic Development Authority for future sale and development. After much discussion, a motion was made by Andy Stauffer and seconded by Brooke Hebrink to

approve the transfer. The motion carried 4 to 0.

18. Adjourn

A motion was made by Dick Ashburn and seconded by Andy Stauffer to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:56 p.m.

ATTEST:

BY _____
Colette Santjer, City Administrator/Clerk/Treasurer

The next Regular Council Meeting is scheduled for October 14, 2019 at 7:00 p.m.

The City of Sacred Heart is an equal opportunity provider and employer.