

**City Council Regular Meeting  
September 10, 2018  
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on September 10, 2018 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Randy Johnson and Andy Stauffer. Council Members Dick Ashburn and Brooke Hebrink were absent. Also present were David Drown from David Drown Associates, Ronald Mortensen from MNDOT, City Administrator/Clerk/Treasurer Colette Santjer, Public Works Supervisor Mike Sietsema and Liquor Store Manager Bart Estum.

**1. Approval of Agenda**

A motion was made by Andy Stauffer and seconded by Randy Johnson to approve the agenda with the following changes: Blighted Properties to 10c under Old Business and MNDOT 2021 Project – Ronald Mortensen to 11e under New Business. The motion carried 3 to 0.

**2. Approval of Minutes**

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the minutes of the August 13, 2018 Regular Meeting and the August 27, 2018 Special Meeting (Budget). The motion carried 3 to 0.

**3. Invoices Payable**

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the invoices payable as presented. The motion carried 3 to 0.

**4. MNDOT 2021 Project – Ronald Mortensen**

Ronald Mortensen from MNDOT was present to discuss plans for the upcoming Highway 212 reconstruction project scheduled for the year 2021. Mortensen addressed the council with four items that he needed direction on from the council including any aesthetics for the boulevards, decorative lighting, the proposed detour, and proposed travel lane and boulevard widths. Mortensen asked the council to discuss these items and contact him with their suggestions. Mortensen will be in attendance and a future meeting as progress is made on the project planning.

**5. David Drown from David Drown Associates – Phase II Financing**

David Drown from David Drown Associates was present to discuss the progress with Phase II financing. Drown informed the council that after review of the parcel list from the county, there will be roughly 280 parcels involved in the special assessments, resulting in a rough estimate of a couple thousand dollar assessment for each. He will attend a future meeting when final numbers have been calculated. Resolution 02-128 Providing for the Issuance and Sale of \$1,140,000 General Obligation Temporary Utility Revenue Bonds, Series 2018A and Pledging for the Security thereof Net Revenues was reviewed and discussed. A motion was made by Andy Stauffer and seconded by Randy Johnson to approve the resolution as presented. The motion carried 3 to 0. A motion was made by Randy Johnson and seconded by Andy Stauffer to

authorize Mayor Dan Agre to execute Change Order #1 for the Priority 2 Infrastructure Improvements Project, not to exceed \$50,000.00. The motion carried 3 to 0.

#### **6. Liquor Store Report – Bart Estum**

Liquor Store Manager Bart Estum was on hand to give his report to the council. Discussion was held on the declining sales not only at the city store, but also at liquor stores around the area. Estum informed the council that entertainment no longer draws the crowd it used to and financially does not make sense for the bar to hold regularly anymore. Discussion was held on the current profit/loss report.

#### **7. Maintenance/Water/Sewer Report – Mike Sietsema**

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. Discussion was held on the current infrastructure progress. Sietsema informed the council that the water situation in the area of 5<sup>th</sup> Ave and Hazel Street W seems to have improved now that the infrastructure improvements in that area are complete. Discussion was held on replacement of the pavement behind the telephone office. Sietsema spoke with the Sacred Heart Telephone Company and they are willing to replace a large section of the pavement with the project. Great Plains will not offer any aid as they already patched and paved when they upgraded the gas lines a couple years ago.

#### **8. SHEDA Report – Randy Johnson and Andy Stauffer**

Councilmembers Randy Johnson and Andy Stauffer gave the report for S.H.E.D.A. The EDA Committee discussed the sale of the vacant lots on the southwest edge of town and beginning to advertise these lots at no cost other than an initial deposit of \$500.00. Discussion was also held on the need to empty and haul the cans again.

#### **9. Approval of Proposed 2019 Budget**

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the following budget: The motion carried 3 to 0.

GENERAL FUND BUDGETED EXPENDITURES	\$535,539
Less GENERAL FUND LOCAL GOVERNMENT AID	208,906
Less GENERAL FUND OTHER REVENUE	<u>61,512</u>
TOTAL GENERAL LEVY	\$265,121

GENERAL FUND LEVY	\$265,121	63%
FIRE HALL DEBT	29,305	30%
SEWER FUND DEBT SERVICE	26,629	27%
STREET DEBT SERVICE	<u>98,043</u>	23%
TOTAL 2018 LEVY	\$419,098	

#### **10. Fire hall roof – quote from West Central Roofing \$37,701.97**

A quote from West Central Roofing for \$37,701.97 for replacement of the fire hall roof was reviewed and discussed. A second quote will be obtained before any final decisions are made.

## **11. Blighted Properties**

Discussion was held on blighted properties and the possibility of the city assisting with cleanup of debris after old home demolitions.

## **12. Schedule Cleanup Day**

A motion was made by Randy Johnson and seconded by Andy Stauffer to schedule cleanup day for October 27, 2018 from 9:00 a.m. to 12:00 p.m. The motion carried 3 to 0. Residents are encouraged to rid their properties of unsightly debris and appliances. No garbage will be collect at the cleanup site.

## **13. Set Truth and Taxation Meeting**

The Truth and Taxation Meeting was set for December 10, 2018 at 7:00 p.m. with a continuation meeting for December 17, 2018 at 7:00 p.m. if needed. The meeting will be held at the Sacred Heart Community Center.

## **14. Hearing for West Central Sanitation**

The hearing for West Central Sanitation garbage assessments was set for October 8, 2018 at 7:00 p.m. at the Sacred Heart Community Center.

## **15. Request funds from the Sacred Heart Firemen's Relief Association**

A motion was made by Randy Johnson and seconded by Andy Stauffer to request \$10,000.00 from the Sacred Heart Firemen's Relief Association for the purpose of lessening City Government financial burdens. The motion carried 3 to 0.

## **19. Adjourn**

A motion was made by Andy Stauffer and seconded by Randy Johnson to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 9:04 p.m.

ATTEST:

BY \_\_\_\_\_  
Colette Santjer, City Administrator/Clerk/Treasurer

The next Regular Council Meeting is scheduled for September 10, 2018 at 7:00 p.m.

The City of Sacred Heart is an equal opportunity provider and employer.