

**City Council Regular Meeting
October 10, 2016
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on October 10, 2016 at 7:00 p.m. by Mayor Agre.

City Council Members present were Randy Johnson and Brooke Hebrink. Also present were City Administrator Colette LeGare, Don Williamson of West Central Sanitation and Paul Jurek of Bollig Inc. Present in the audience were Robert Schmieg and Orville Wolf.

1. Approval of Agenda

A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the agenda with the following changes adding: Fair Housing, 401 First Avenue Garage and 617 Harrison Avenue empty lot as New Business. The motion carried 3 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the minutes of the September 12, 2016 Regular Meeting. The motion carried 3 to 0.

3. Invoices Payable

A motion was made by Brooke Hebrink and seconded by Randy Johnson to approve the invoices payable as presented. The motion carried 3 to 0.

4. West Central Sanitation

Don Williamson from West Central Sanitation was on hand to address any customers who have any issues about their unpaid garbage bills. No residents showed for the hearing. A motion was made by Brooke Hebrink and seconded by Randy Johnson to send any unpaid garbage bills to the County to be assessed to the resident's tax roll.

5. 401 First Avenue – Garage

Discussion was held on the garage located on city owned property at 401 First Avenue. A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve Resolution 02-96 declaring the garage located at 401 First Avenue as a surplus. Administrator LeGare will begin the bidding process as soon as possible.

6. 617 Harrison Avenue - Empty Lot

Robert Schmieg was present to discuss the process for selling the city owned empty lot located at 617 Harrison Avenue. Schmieg is interested in purchasing the property, which is located next to his residence. The city purchased this property in order to obtain an easement on the property for the infrastructure project. Administrator LeGare will work with City Attorney Spencer Kvam to

assure the easement is in place before the bidding process begins. A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve Resolution 02-97 declaring the empty lot located at 617 Harrison Avenue as a surplus. The motion carried 3 to 0. Administrator LeGare will begin the bidding process as soon as possible.

6. Infrastructure Project

Paul Jurek from Bollig Inc. was present to discuss the infrastructure project. A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve Engineering Amendment # 3 to the infrastructure contract increasing the contract by \$23,300 for additional curb and gutter and adjustment to the existing storm sewer on 6th Avenue, and design of new fill area and drainage on the south side of Sacred Heart in the Huisman Addition. The motion carried 3 to 0.

7. Fair Housing

Paul Jurek from Bollig Inc. was present to discuss the Fair Housing Act. The Fair Housing Act protects people from discrimination when they are renting, buying, or securing financing for any housing. A hand-out was presented to the council describing the basic facts regarding the Fair Housing Act.

8. Kelly Skalbeck – Building Permit

A building permit was reviewed for placement of a portable utility shed located at 705 West Walnut Street for Kelly Skalbeck. A motion was made by Brooke Hebrink and seconded by Randy Johnson to approve the building permit. The motion 3 to 0.

9. Adjourn

A motion was made by Randy Johnson and seconded by Brooke Hebrink to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 7:23 p.m.

ATTEST:

BY _____
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.