

**City Council Regular Meeting
November 12, 2019
Monday 6:46 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on November 12, 2019 at 6:46p.m. by Mayor Dan Agre.

City Council Members present were Randy Johnson, Brooke Hebrink, Andy Stauffer and Dick Ashburn. Also present were Liquor Store Manager Brooke Busack, City Administrator/Clerk/Treasurer Colette Santjer, Public Works Supervisor Scott Agre, resident Wayne Hagford and Sheldon Enriquez from BOLD High School.

1. Approval of Agenda

A motion was made by Brooke Hebrink and seconded by Andy Stauffer to approve the agenda with the addition of Concrete Paving behind the Liquor Store under 7a and Liquor Liability Insurance Renewal under 11e. The motion carried 4 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the minutes of the October 14, 2019 Regular Meeting. The motion carried 4 to 0.

3. Invoices Payable

A motion was made by Dick Ashburn and seconded by Andy Stauffer to approve the invoices payable as presented. The motion carried 4 to 0.

4. Liquor Store Report – Brooke Busack, Manager

Liquor Store Manager Brooke Busack was on hand to give her report to the council. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve a twelve week, unpaid, maternity leave for Liquor Store Manager Brooke Busack beginning in December. The motion carried 4 to 0. Discussion was held on the ventilation needed at the liquor store due to the fumes from the auto-fryers. Busack informed the council of upcoming entertainment scheduled for the day before Thanksgiving, as well as an upcoming painting/wine tasting event. Busack informed the council that entertainment has been scheduled for during her maternity leave.

5. Maintenance/Water/Sewer Report – Scott Agre, Public Works Supervisor

Public Works Supervisor Scott Agre was on hand to give the public works report. Concrete paving was reviewed and discussed for the water treatment plant including a backwash tank slab behind the municipal liquor store. As part of the infrastructure project and costs totaling \$41,356.00, a motion was made by Andy Stauffer and seconded by Dick Ashburn to approve the concrete paving. The motion carried 4 to 0. Agre informed the council that the snow plow is at Crossroads for the annual DOT and the white truck is leaking oil and will be brought in for servicing. Discussion was held on street sweeping. Discussion was held on the hanging of Christmas lights. Discussion was held on the sludge tank at the Wastewater Treatment Plant. Discussion was held on Curt Reetz licensing coverage.

6. Police Report – Monthly Summary

A monthly summary report was provided to the council from the Renville County Sheriff’s Office for review. A total of 34 calls were taken during the month of October. With a total of 151 hours patrolled for the month.

7. SHEDA Report – Randy Johnson and Andy Stauffer

Councilmembers Randy Johnson and Andy Stauffer gave the report for S.H.E.D.A. Johnson and Stauffer informed the council of discussions taking place including discussion on apartment maintenance items, housing development and an apartment cleaning checklist.

8. Resolution 02-148 Directing Delinquent Utility Charges and 2019 Utility Assessments be placed on the 2019 Property Tax Rolls, Payable in 2020

Resolution 02-148 directing delinquent utility charges and 2019 utility assessments are placed on the 2019 property tax rolls, payable in 2020, was reviewed and discussed. A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve Resolution 02-148 as presented and direct Administrator Santjer to report the unpaid bills listed to the Renville County Auditor for assessment on taxes. The motion carried 4 to 0.

9. Resolution 02-149 Certifying the 2019 Municipal Election Canvass Results

Election results were reviewed for the 2019 Municipal Election including the offices of Mayor and two Councilmember positions. A motion was made by Brooke Hebrink and seconded by Randy Johnson to approve Resolution 02-149 canvassing returns of the municipal election and declaring the following results:

MAYOR (2-year term)	#Votes
Dan Agre	43
Craig Hebrink	2
Orville Wolf	1
 COUNCILMEMBERS (4-year term)	
Andrew Stauffer	37
Brooke Hebrink	34
Randall Moe	15

The motion carried 4 to 0.

10. December Meeting Change ? – School Christmas Concert

A motion was made by Dick Ashburn and seconded by Randy Johnson to change the regular council meeting for December to December 10, 2019. The motion carried 4 to 0.

This change was cancelled after the meeting due to the Truth-in-Taxation Meeting being set to December 9, 2019 and notices being sent out. The meeting will remain as originally scheduled, on December 9, 2019 at 7:00 p.m.

11. Subdivision Request – Jordan Hegna & Andrew Stauffer

A subdivision request was reviewed and discussed from Holmstrom & Kvam, PLLP on behalf of Jordan and Megan Hegna and Andrew Stauffer. The request is for the transfer of the South 8 feet of the North 28 feet of Lot Four (4), Block Twenty-Three (23) of the original Plat of the Village of Sacred Heart from Jordan and Megan Hegna to Andrew Stauffer. After much discussion, a motion was made by Randy Johnson and seconded by Dick Ashburn to approve the request as presented. The motion carried 3 to 0 with Stauffer abstaining from the vote.

12. Liquor Liability Insurance Renewal

A motion was made by Andy Stauffer and seconded by Dick Ashburn to approve renewal of the Liquor Liability Insurance with Farm Bureau Services, Agent Scott Fransen, in the amount of \$4,738.81 for the year 2020.

13. Adjourn

A motion was made by Brooke Hebrink and seconded by Dick Ashburn to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 7:46 p.m.

ATTEST:

BY _____
Colette Santjer, City Administrator/Clerk/Treasurer

The next Regular Council Meeting is scheduled for December 9, 2019 at 7:00 p.m.

The City of Sacred Heart is an equal opportunity provider and employer.