

City Council Regular Meeting
May 9, 2016
Monday 7:00 p.m.

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on May 9, 2016 at 7:00 p.m. by Mayor Agre.

City Council Members present were Randy Johnson, Dick Ashburn and Scott Thompson. Also present were City Administrator/Clerk/Treasurer Colette LeGare, Public Works Supervisor Mike Sietsema and Public Works Worker Brandon Wensauer and Paul Jurek and Nathan Feist of Bollig Inc. Present in the audience was Lisa Neutgens, Community Garden Coordinator and Orville Wolf. Council member Brooke Hebrink was absent.

1. Approval of Agenda

A motion was made by Randy Johnson and seconded by Scott Thompson to approve the agenda with the following change adding Blighted Properties as item 9b as Old Business and City Owned Properties as item 10f as New Business. The motion carried 4 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Scott Thompson to approve the minutes of the April 11, 2016 Regular Council Meeting with the following change adding the full name of Kelly Martin to the discussion and motion for the property located at 305 Maple Street E. The motion carried 4 to 0.

3. Invoices Payable

A motion was made by Randy Johnson and seconded by Scott Thompson to approve the invoices payable as presented. The motion carried 4 to 0.

4. Community

Lisa Neutgens was present to update the council on this year's Community Garden plans. Neutgens informed the council that last year was a success with 60 total volunteers and she is hoping for even more volunteers yet this year. The city provided soil and water for the garden last year and will continue doing so going forward. Asparagus plants were donated from Gerry Sietsema and have been transplanted. Neutgens informed the council there will be no additions resulting in minimal costs again this year. Neutgens is hoping to incorporate a bike rack, bench or picnic table in the Community Garden in the near future. Neutgens also discussed a new program called "Growing Health Kids" that will commence on May 26 and go through Mid-August. The program will be held every Thursday and is available to kids in grades K-5.

5. Municipal Liquor Store

Liquor Store Manager Bart Estum was present to give his report to the council. Entertainment is scheduled for Friday, May 13th. The Liquor store will be starting a Tuesday night Co-ed

Volleyball League beginning May 10th. The status of Liquor Store financials was discussed. Administrator LeGare informed the council that with the software conversion, financials may not be readily available for several months. A sand volleyball court was discussed as a possibility for the new volleyball league. The Sacred Heart Jaycees would donate the sand and plastic for installation. Due to this being the first year and the uncertainty of the turnout, the sand court will be put on hold pending review of this year's turnout. Estum and Sietsema informed the council that the plumbing at the Liquor Store is not stable. Due to cast iron piping, pipes are worn causing backup in the sinks. Estum will contact Hinderks Plumbing & Heating to inquire about obtaining video of the lines in order to determine plumbing options.

6. S.H.E.D.A Report

Council member Johnson gave a report for S.H.E.D.A. Windows were discussed for the Hoff apartment. The committee is in the process of setting up a day to haul S.H.E.D.A cans for recycling. The committee also discussed apartment inspections coming up in June. A date has not been set at this time.

7. City Administrator/Clerk/Treasurer

Discussion was held on the discrepancy on the Banyon Proposal versus the payment processed for the Software conversion. LeGare informed the council that she contacted the company and the difference was due to the addition of a metering device interface and utility billing conversion that was decided upon by the city after the proposal was produced.

8. Infrastructure Project

Paul Jurek and Nathan Feist from Bollig Inc. were present to discuss the infrastructure project. A June 15, 2016 substantial completion date is still on schedule for the wastewater treatment plant. Construction has continued on the chemical building and Imhoff tank. Additional items including valves on sludge storage, landscaping rock and insulation on the Imhoff tank wall were discussed and a request has been sent to KHC Construction for pricing on these items. Boring under US Hwy 212 has been completed. Work has also continued on the sewer in the alleys with only one crew on-site this week. Topsoil and seeding will take place this week. The remote water meter project was discussed and partial payment is still being withheld until all meters are in working order. Administrator LeGare will stay in contact with Feist on the progress and status during meter reads next month. Phase II is currently being discussed internally. The next construction meeting will be held on June 7, 2016.

9. Public Works

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. Council member Johnson inquired on the status of leveling and seeding of the lawn that was tore up for a water main break located at the Raasch residence. Sietsema informed the council that he will get the dirt leveled and grass seeded within the next week or so. Discussion was also held on the city owned properties and whether or not there is access to enter the houses. Sietsema has been able to enter a couple of the properties and will continue to work on access to the others.

10. Blighted Properties

Discussion was held on the May 15th deadline for blighted properties. A motion was made by Randy Johnson, and seconded by Scott Thompson to approve a Special Meeting to be held on May 16, 2016 at 6:00 p.m. to review city owned properties and blighted properties. The motion carried 4 to 0.

11. Open Meeting Law

A brief discussion was held on the rules of the Open Meeting Law. Email correspondence can be sent by the City Administrator to council members as needed. Council members cannot “reply to all” when responding to emails from the City Administrator.

12. Building Permit – Ryan Hebrink

A building permit for a playhouse/shed at the Ryan Hebrink residence was reviewed by the council. A motion was made by Dick Ashburn, and seconded by Randy Johnson to approve the building permit. The motion carried 4 to 0.

13. Sacred Heart Jaycees 3.2 Liquor License

The 3.2 Liquor license for the Sacred Heart Jaycees was discussed for 2016 renewal. A motion was made by Randy Johnson, and seconded by Dick Ashburn to approve renewal of the 3.2 Liquor License for the Sacred Heart Jaycees for 2016. The motion carried 4 to 0.

14. Adjourn

A motion was made by Randy Johnson and seconded by Dick Ashburn to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:52 p.m.

ATTEST:

BY _____
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.