

**City Council Regular Meeting
May 15, 2017
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on May 15, 2017 at 7:00 p.m. by Mayor Agre.

City Council Members present were Dick Ashburn, Randy Johnson, Scott Thompson and Brooke Hebrink. Also present was Public Works Supervisor Mike Sietsema, Liquor Store Manager Bart Estum, Paul Jurek of Bollig Inc., Michelle Mortenson and Liza Fagen from Renville County West Schools, Lee Bjerk from Geronimo Energy, and Fire Chief Jeff Agre. No one was present in the audience.

1. Approval of Agenda

A motion was made by Brooke Hebrink and seconded by Scott Thompson to approve the agenda. The motion carried 4 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the minutes of the April 10, 2017 Regular Meeting. The motion carried 4 to 0.

3. Invoices Payable

A motion was made by Brooke Hebrink and seconded by Scott Thompson to approve the invoices payable as presented. The motion carried 4 to 0.

4. Renville County West – Vacant School

Michelle Mortensen, Superintendent and Liz Fagen, School Board Member from Renville County West were present to discuss the possible sale of the vacant school located in the city. A business plan for Field and Field LLC from Clark Field of Clarkfield, MN was reviewed and discussed. The business would be a supplier of protein and fat for the livestock and pet food industry from eggs, liver and blood plasma. The council expressed concerns for the odors, bugs and traffic associated with this business with the location of the school in the middle of a residential area. The council agreed it would be best to hold a Public Hearing with Clark Field present to address the concerns of the council as well as the concerns of the residents. Administrator LeGare will contact Mr. Fields to set up a date and time for this meeting.

5. Paul Jurek – Bollig Inc.

Paul Jurek from Bollig Inc. was present to update the council on the infrastructure project. Concrete sidewalk and curb and gutter will be completed this week (5/8/17-5/12/17). Paving is tentatively scheduled for June. Final completion of Priority 1 of the infrastructure project is July 17, 2017. A proposal for Continued Financial Consulting Services was reviewed from David Drown Associates, Inc. for Priority 2 of the infrastructure project. A motion was made by

Brooke Hebrink and seconded by Dick Ashburn to approve the proposal for continued financial consulting services from David Drown Associates, Inc. The motion carried 4 to 0. An engagement letter from David Drown Associates, Inc. was also reviewed and discussed. A special meeting is scheduled for May 22nd for the final sale of the temporary bonds for phase 2 of the infrastructure project. Authorization for Bollig Inc. to proceed with preliminary design was signed by Mayor Dan Agre. The next construction meeting is scheduled for June 6th at 10:00 am.

6. Jeff Agre, Fire Chief – Sacred Heart Fire Department

Fire Chief Jeff Agre was present to discuss the current fire call fees and township contract fees. Agre informed that with the rise of equipment costs and maintenance costs there will be a future need to raise the rates.

7. Liquor Store Report – Bart Estum

Liquor Store Manager Bart Estum was present to give his report to the council. Estum informed the council that entertainment is scheduled for Saturday, May 20th. Discussion was held on a discrepancy in the inventory software. Estum informed the council that the software will be updated to the newest version in order to resolve the discrepancy.

8. Maintenance/Water/Sewer Report – Mike Sietsema

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. Discussion was held on the alarm notification for the wastewater treatment plant. Currently, only Sietsema receives the notifications. The council requested that Scott Agre get added to receive the notifications for when Sietsema is unavailable. Sietsema informed the council that they are having issues getting him signed up due the screen needing updating but he will get Agre added as soon as possible. Discussion was held on the rehabilitation of Well #5. Sietsema informed the council that he tried switching over to Well #5 but was having issues with the softeners. Discussion was held on the condition of Walnut Street East near the wastewater treatment plant. The road will be refinished during this construction period. Sietsema informed the council of a sewer issue that took place at 416 Fifth Ave. The sewer line was pulled apart and plugged with mud during the infrastructure project and starting backing up in the resident's home. The issue was resolved. Discussion was held on the condition of the alleys throughout town. Alleys that are graveled will be filled and alleys that were tar will be widened and corrected during this construction period.

9. Geronimo – Solar Garden Cost Savings

Lee Bjerk was on hand from Geronimo Energy to present a Solar Rewards Cost Savings Analysis. Subscribing to the program will provide an energy cost savings of roughly \$98,876.11 over a 25 year period. A motion was made by Brooke Hebrink and seconded by Scott Thompson to subscribe to the Geronimo Solar Energy Program. The motion carried 4 to 0.

10. SHEDA Report – Randy Johnson & Scott Thompson

Councilmembers Randy Johnson and Scott Thompson gave a report for S.H.E.D.A. The committee hired the Redwood Falls Nursery to complete new landscaping around the Phase 2 apartment complexes and plan to also complete landscaping around the Phase 1 and Phase 3 complexes within the next couple years as fund allow. The EDA was awarded a \$500.00 Community Impact Fund Grant from the Renville County EDA to upgrade the city signs. Apartment 10 has been filled. All apartments are currently rented. Discussion was held on the status of the fix list from the annual apartment inspections. Over half of the items have been completed.

11. Chicken Ordinance Discussion

Discussion was held on the omission of chickens within the city ordinances. After much discussion, the council gave Administrator LeGare the approval to move forward on drafting an amendment to the livestock ordinance prohibiting chickens within city limits. The amendment will be reviewed and adopted at a future council meeting as soon as it is complete.

12. Resolution 02-104 – Declaring property as a surplus (Police Car)

Resolution 02-104 declaring the police car as surplus property was reviewed and discussed. A motion was made by Randy Johnson and seconded by Dick Ashburn to approve Resolution 02-104 declaring the police car as surplus property. The motion carried 4 to 0. The police car will be sold through a bid process open to the public.

13. Adoption of the AWAIR Program

A workplace accident and injury reduction program (AWAIR) was reviewed and discussed. A motion was made by Scott Thompson and seconded by Brooke Hebrink to adopt the AWAIR Program as presented. The motion carried 4 to 0.

14. Options for city owned property located at 417 Harrison Ave.

Discussion was held on the sale of the city owned property at 417 Harrison Ave. Administrator LeGare will draft the surplus property resolution for approval at the next council meeting. The property will then be sold through a bid process open to the public.

15. Building Permit – Randy Johnson

A building permit application from Randy Johnson was reviewed and discussed for construction of a screened porch and deck on his property located at 620 Harrison Ave. A motion was made by Brooke Hebrink and seconded by Dick Ashburn to approve the building permit for Randy Johnson for construction of a screened porch at 620 Harrison Ave. Randy Johnson abstained from the vote. The motion carried 3 to 0.

16. Building Permit – Brandon Watson

A building permit application from Brandon Watson was reviewed and discussed for construction of a new shed on his property located at 313 Walnut Street E. A motion was made by Brooke Hebrink and seconded by Dick Ashburn to approve the building permit for Brandon Watson for construction of a new shed at 313 Walnut Street E. The motion carried 4 to 0.

17. Resolution 02-105 – Credit Enhancement Program (PFA)

Resolution 02-105 covenanting and obligating the city to be bound by and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee the payment of the principal and interest on its \$830,000 temporary obligation utility revenue note, series 2017A was reviewed and discussed. A motion was made by Randy Johnson and seconded by Dick Ashburn to approve resolution 02-105. The motion carried 4 to 0.

18. Debris from Snow Piling

Discussion was held on the piling in the empty lot owned by Kelly’s Korner where the community center announcement board is located on Highway 212. Debris including rocks and brush accumulate on the lot from the city piling snow on the lot each winter. It will be the responsibility of the city maintenance workers to make sure the lot is cleaned up each spring going forward.

19. Councilmember Scott Thompson

Councilmember Scott Thompson informed the rest of the councilmembers of the possibility of his family relocating to a residence outside of the city. Thompson would have to resign from his position as councilmember if the relocation takes place.

20. Adjourn

A motion was made by Brooke Hebrink and seconded by Dick Ashburn to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 9:41 p.m.

ATTEST:

BY _____
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.