

**City Council Regular Meeting
May 14, 2018
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on May 14, 2018 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Dick Ashburn, Randy Johnson, Andy Stauffer and Brooke Hebrink. Also present were Nathan Feist from Bollig Inc., Public Works Supervisor Mike Sietsema and Liquor Store Manager Bart Estum.

1. Approval of Agenda

A motion was made by Andy Stauffer and seconded by Randy Johnson to approve the agenda as presented. The motion carried 4 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the minutes of the April 9, 2018 Board of Appeal & Equalization Meeting. The motion carried 4 to 0. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the minutes of the April 9, 2018 Regular Meeting. The motion carried 4 to 0.

3. Invoices Payable

A motion was made by Dick Ashburn and seconded by Brooke Hebrink to approve the invoices payable as presented. The motion carried 4 to 0.

4. Infrastructure Project – Nathan Feist from Bollig Inc.

Nathan Feist from Bollig Inc. was present to discuss the infrastructure project. Nathan informed the council that they attended a meeting on May 11th with MNDOT with the presence of Mayor Agre and Administrator LeGare, to discuss Highway 212 reconstruction. MNDOT inquired about the city holding off on Phase II construction until 2021 at which time they will reconstruct Highway 212. With the costs outweighing the benefits of the city holding off, a motion was made by Brooke Hebrink and seconded by Andy Stauffer to continue with the existing schedule for Phase II of the City Infrastructure Project. The motion carried 4 to 0. Discussion was held on the proposed bidding schedule with a pre-bid conference scheduled for May 30, 2018 and bid opening to be completed on June 7, 2017. Construction is scheduled to begin in July at the earliest. A motion was made by Randy Johnson and seconded by Andy Stauffer to continue bidding at the proposed schedule as presented. The motion carried 4 to 0. Task Order No. 1, for \$10,000, was reviewed and discussed approving additional services related to the Minnesota Pollution Control Agency Violation for the Water Treatment Plant Discharge. After much discussion, a motion was made by Randy Johnson and seconded by Dick Ashburn to approve the \$10,000.00 Task Order No. 1 as presented. The motion carried 4 to 0. Task Order No. 2, for \$9,000.00, was reviewed and discussed approving additional services related architectural design assistance for ADA improvements to the Community Center, a requirement of USDA project

funding. After much discussion, a motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the \$9,000.00 Task Order No. 2 as presented. The motion carried 4 to 0.

5. Liquor Store Report – Bart Estum

Liquor Store Manager Bart Estum was present to give his report to the council. Estum informed the council that entertainment is scheduled for Saturday, May 19th. Business has been good but has been a bit slower with farmers in the field. Discussion was held on the profitability of Sunday Sales. Estum suggested that the council wait to see what happens during the summer months before any decision is made on changing Sunday sales to a seasonal occurrence. Estum informed the council of new food items on the menu including steak bites and the addition of several other new items in the next week or two. Estum also informed the council that he is still looking into the possibility of a panini grill.

6. Maintenance/Water/Sewer Report – Mike Sietsema

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. Sietsema informed of an issue with lift station pump at the Wastewater Treatment Plant. Sietsema informed the council that they were able to repair the street sweeper gear box by putting gear lube on it and hand turning it. Sietsema informed the council that it seems to be running properly at this time. Sietsema also informed the council that the Plow Truck repairs were complete and everything seems to be running properly on that as well. Discussion was held on the status of replacing the window at the Fire hall as well as roof leaks. Sietsema will make the necessary calls to address both issues. Councilmember Johnson requested that the caution cones be removed and any necessary leveling be completed at the intersection of Lincoln Ave and Highway 212.

7. Police Report – Monthly Summary from Renville County Sheriff's Office

A monthly summary report was provided to the council from the Renville County Sheriff's Office for review. A total of 33 calls were taken during the month of April. With a total of 176.25 hours patrolled for the month.

8. SHEDA Report – Randy Johnson and Andy Stauffer

Councilmembers Randy Johnson and Andy Stauffer gave the report for S.H.E.D.A. Johnson informed the council that discussion was held on the condition of the rock in the city sign located on the west end of town. The rock will be replaced and the city truck will be used for hauling the rock. Discussion was held on the apartment maintenance list and the committee approved a quote from JMA Construction for completion of several of the outstanding items. The annual apartment walk-through was scheduled for Monday, June 4, 2018 beginning at 5:30 p.m. Johnson also informed the council that the EDA was selected to receive a matching grant from the Renville County EDA for up to \$500.00 toward the costs of completing the backs of both city signs. Discussion was also held on building a home on one of the vacant lots.

9. Mitchell Hawk Building Permit – Deck

A building permit application from Mitchell Hawk was reviewed and discussed for construction of a deck on his property located at 305 Walnut St E. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the building permit as presented. The motion carried 4 to 0.

10. Scott Agre Building Permit - Garage

A building permit application from Scott Agre was reviewed and discussed for construction of a garage on his property located at 409 Walnut St E. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the building permit as presented. The motion carried 4 to 0.

11. Tim Gilland Building Permit – Landing & Entry

A building permit application from Tim Gilland was reviewed and discussed for construction of a deck on his property located at 212 Maple St E. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the building permit as presented. The motion carried 4 to 0.

11. Adjourn

A motion was made by Randy Johnson and seconded by Dick Ashburn to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:18 p.m.

ATTEST:

BY _____
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.