

**City Council Regular Meeting  
May 10, 2021  
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on May 10, 2021 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Brooke Hebrink, Randy Johnson, Dick Ashburn and Andy Stauffer. Also present were Administrator Amy Hubbard, Public Works Supervisor Scott Agre, Liquor Store Manager Brooke Busack, Ron Mortensen, and Nathan Feist.

**1. Approval of Agenda**

Additions to the agenda included updates from Nathan Feist and finalize refinance of 2014A bond. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the agenda as presented along with the additions. The motion carried 4 to 0.

**2. Approval of Minutes**

A motion was made by Andy Stauffer and seconded by Dick Ashburn to approve the April 12, 2021 regular meeting minutes. The motion carried 4 to 0.

**3. Invoices Payable**

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the invoices payable as presented. The motion carried 4 to 0.

**4. Liquor Store Report – Brooke Busack, Liquor Store Manager**

Liquor Store Manager Brooke Busack was present to give her report to the council. Off-sale Pepsi cooler was installed. Brooke confirmed with the council that advertising on the cooler would be beneficial. Brooke explained the advertising of Sacred Heart Liquors in a pamphlet that accommodates all restaurants and bars on the 212 corridor. The back-room cooler was ordered and will be arriving soon. They have started their Tuesday wings again. River bottom cruise starts May 19<sup>th</sup>. Brooke has secured Big Mike for the entertainment during Summerfest. The outdoor patio construction will begin at the end of May or early June.

## **5. Hwy 212 Project – Ron Mortensen, MNDOT**

Ron Mortensen from MNDOT presented the council with municipal consent. Municipal consent approves the layout as provided. Letting will begin September 23, 2022. MNDOT will construct the sidewalks, however they will be maintained by the city. During the construction, if anything needs to be adjusted (i.e. water mains, curbs, etc.) the city will be responsible for the costs associated. After letting has finished, the city will need to pay the cost estimate within 30 days. After much discussion about when to hold the public hearing, a day was confirmed. A motion was made by Andy Stauffer and seconded by Brooke Hebrink to hold a Public Hearing on Monday, June 28, 2021 at 7:00pm to inform and answer any questions regarding the reconstruction of highway 212. Motion carried 4 to 0.

## **6. Maintenance/Water/Sewer Report – Scott Agre, Public Works Supervisor**

Public Works Supervisor, Scott Agre was present to discuss with the council current happenings within the public works department. Valve went out in a water softener and a new one was put in to fix it. Scott provided the council with more quotes from Renville Sales regarding a second mower. After much discussion, the council agreed that a second mower would benefit the city. A motion was made by Andy Stauffer and seconded by Randy Johnson to purchase the Kawasaki X-1 52" FX850 mower from Renville Sales, Inc at the price of \$8,199.00. Motion carried 4 to 0.

## **7. Water Tower – Nathan Feist, Bollig**

Nathan Feist from Bollig, Inc was present to update the council on the current status of the wastewater treatment plant regarding the sludge storage tank. Imhoff floor is being poured and the pump motor will be delivered on May 11, 2021. Gridor will install the pump motor. A motion was made by Andy Stauffer and seconded by Dick Ashburn to approve the substantial completion date of April 26, 2021 as everything is working. Motion carried 4 to 0. Final completion date is now June 15, 2021.

Nathan discussed with the council the infrastructure funding for the city water tower. An application has been submitted by Bollig on behalf of the City of Sacred Heart for grant funding. Council questioned whether the water tower is worth fixing or putting up a new water tower. Nathan verified with the council that towers can last 100 years if they are well-maintained. Councilmember Andy Stauffer questioned Nathan about having someone walk through the water treatment plant to do a complete assessment before the RO system is installed.

## **8. Police Report and Monthly Summary – Chief Deputy Jason Mathwig**

Renville County Sheriff's Department provided the April monthly summary police report. A total of 29 calls were taken along with 124.50 hours patrolled for the month.

## **9. SHEDA Report – Randy Johnson and Andy Stauffer**

Randy Johnson and Andy Stauffer were present to give an update on SHEDA plans. SHEDA continues to move forward with Warner Manufacturing to get bids on the project. Currently no timeline but would like to start as soon as possible. Property Improvement Grant Program (PIGP) applicants were discussed as 4 recipients were awarded funds. Apartment 5 has become available to rent. Those who are on the waiting list will be called this week.

## **10. Consumer Confidence Report – Drinking Water Report**

The council reviewed the 2020 CCR Drinking Water Report. A copy was published in the May 6<sup>th</sup> newspaper edition of the Renville County Register. A copy is also viewable on the City of Sacred Heart website.

## **11. 2014A Refunding of Bond – Shannon Sweeney**

A motion was made by Andy Stauffer and seconded by Brooke Hebrink to finalize the refinance of the 2014A bond. Motion carried 4 to 0.

## **12. Adjourn**

A motion was made by Randy Johnson and seconded by Andy Stauffer to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:22 p.m.

ATTEST:

BY \_\_\_\_\_  
Amy Hubbard, City Administrator/Treasurer/EDA Director

The next Regular Council Meeting is scheduled for June 14, 2021 at 7:00 p.m.  
The City of Sacred Heart is an equal opportunity provider and employer.