

**City Council Regular Meeting**  
**March 12, 2018**  
**Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on March 12, 2018 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Dick Ashburn, Randy Johnson, Andy Stauffer and Brooke Hebrink. Also present were City Administrator Colette LeGare, Public Works Supervisor Mike Sietsema and Liquor Store Manager Bart Estum.

**1. Approval of Agenda**

A motion was made by Andy Stauffer and seconded by Randy Johnson to approve the agenda with the following changes adding: Bids for 1988 Ford Econoline Fire Rescue Van to 8c under New Business. The motion carried 4 to 0.

**2. Approval of Minutes**

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the minutes of the February 12, 2018 Regular Meeting. The motion carried 4 to 0.

**3. Invoices Payable**

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the invoices payable as presented. The motion carried 4 to 0.

**4. Liquor Store Report – Bart Estum**

Liquor Store Manager Bart Estum was present to give his report to the council. Estum informed the council of entertainment scheduled for St. Patrick's Day. Estum also informed the council that Kevin Kraft, a comedian, is scheduled again for the Smelt Feed weekend. Councilmember Johnson inquired about the number of chairs available in the back room of the store. For events hosted at the location with large parties, the number of chairs is lacking.

**5. Maintenance/Water/Sewer Report – Mike Sietsema**

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. Sietsema informed the council that Public Works Worker Scott Agre attended the Class D Water training the previous week and completed the exam. Agre is waiting for the test results. A plan approval letter from the Minnesota Department of Health for Priority II of the City Infrastructure Project was reviewed and discussed. Discussion was held on the Water Treatment Plant Discharge Violation and Sietsema informed the council that it was pending a meeting with MPCA and Bollig. Sietsema informed the council that the city is still able to trade phosphorus credits with the City of Mankato again this year but that will change next year after calculations are completed to with MPCA to see how much chemical we will need moving forward without the credit availability with Mankato. Sietsema informed the council that himself, along with Public

Works Worker Scott Agre, would be attending a Mosquito Control workshop through Clarke on March 15<sup>th</sup> in Willmar, MN. Sietsema informed the council of a leaky valve on the snow plow which has been fixed. A quote from Total Glass in the amount of \$621.46 for the replacement of two insulated windows on the fire hall was reviewed and discussed. These windows were damaged by a rock from the city lawnmower last season. A motion was made by Andy Stauffer and seconded by Dick Ashburn to accept the quote as presented and have Mike Sietsema move forward with Total Glass on the replacement of the two windows. The motion carried 4 to 0.

## **6. Schedule Annual Cleanup Day**

Cleanup Day was set for April 28, 2018 from 9:00 a.m. to 12:00 p.m. Residents are encouraged to rid their properties of unsightly debris and appliances. No garbage will be collected at the cleanup site. A letter of enforcement will be sent out with this month's water bills also containing the details of the cleanup.

## **7. Police Report – Monthly Summary from Renville County Sheriff's Office**

A monthly summary report was provided to the council from the Renville County Sheriff's Office for review. A total of 45 calls were taken during the month of February. With a total of 151 hours patrolled for the month.

## **8. SHEDA Report – Randy Johnson and Andy Stauffer**

Councilmembers Randy Johnson and Andy Stauffer gave the report for S.H.E.D.A. They informed the council that Susie Lang was present at the meeting from the Renville County HRA. She provided information on several grant and loan funding programs available for area businesses and residents within Renville County. Administrator LeGare will be sending information to businesses and residents within Sacred Heart. They informed the council that discussion was also held on the status of the apartment maintenance list. Discussion was also held on the Annual Summerfest Walk/Run Event, as well as the status of the EDA pop can recycle bin with the need to transfer the cans once again.

## **9. Infrastructure Project – Update from Bollig Inc.**

An update summary from Bollig Inc. on Phase II of the Infrastructure Project was reviewed and discussed. A response was sent to the MPCA in response to the Notice of Violation at the Water Treatment Plant with the backwash discharge. The Mercury Minimization Plan has been submitted to the MPCA. Administrator LeGare and Mayor Dan Agre are currently working on obtaining signatures on the easements required for Phase II. Both the Infrastructure Project and the Treatment Plant Projects are in to Rural Development for review, permits have been submitted to MPCA, Railroad and MnDOT. The MPCA has approved both projects. A pre-bid conference will be planned once approval comes from Rural Development.

## **10. Bids – 1988 Ford Econoline**

Administrator LeGare informed the council that two bids were received for the 1988 Ford Econoline Rescue Van. With the highest bid received from Rick Samuelson in the amount of \$456.00. A motion was made by Randy Johnson and seconded by Andy Stauffer to accept the bid as presented. The motion carried 4 to 0.

## **11. Adjourn**

A motion was made by Dick Ashburn and seconded by Randy Johnson to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:00 p.m.

ATTEST:

BY \_\_\_\_\_  
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.