

**City Council Regular Meeting
June 14, 2021
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on June 14, 2021 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Brooke Hebrink, Randy Johnson, Dick Ashburn and Andy Stauffer. Also present were Administrator Amy Hubbard, Public Works Supervisor Scott Agre, and Liquor Store Manager Brooke Busack.

1. Approval of Agenda

Additions to the agenda included a motion needed to approve the Certificate of Final Approval. A motion was made by Andy Stauffer and seconded by Brooke Hebrink to approve the agenda as presented along with the additions. The motion carried 4 to 0.

2. Approval of Minutes

A motion was made by Brooke Hebrink and seconded by Dick Ashburn to approve the May 10, 2021 regular meeting minutes. The motion carried 4 to 0.

3. Invoices Payable

A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the invoices payable as presented. The motion carried 4 to 0.

4. Liquor Store Report – Brooke Busack, Liquor Store Manager

Liquor Store Manager Brooke Busack was present to give her report to the council. Busack informed the council on the progress related to the outdoor patio. Busack explained that the lighting outside is poor and in need of updating. Council suggested new lights. Busack will do some research. Along with the new patio, Busack requested council's thought on outdoor speakers. Council suggested Busack do some pricing and make sure that the outdoor speakers can be on their own volume control. The cooler (seltzer) door is broken and Busack is worried about someone getting hurt when they open it. Busack contacted Eid's and they no longer have parts for the door. The liquor store would need to purchase a new door and frame. Council suggested getting quotes. Compressor was fixed on another cooler/refrigeration unit. The liquor store donates ½ keg of root beer for Summerfest every year. There was a miscommunication with the Summerfest committee as Busack was asked to donate a full keg. After much discussion

with councilmembers who are on the Summerfest committee, it was determined that only a ½ keg of root beer would be needed. Brooke requested council's advise on advertising for the rodeo. The council is confident to leave the decision up to Busack on what she should be advertising at the bar. Busack expressed her frustration with Facebook as the liquor store's page is not allowing Busack to make posts. Councilmember Stauffer said that he will do some research on how to make this better. Busack explained that Facebook is her primary source of advertising. Busack and Administrator Hubbard expressed concern regarding the part-time employee's base pay rate. Busack and Hubbard will continue to do some research with local bars and LMC. Lastly, Busack expressed the need for a new camera system within the liquor store and now outside due to the construction of the new patio. Council agrees that cameras would be considered an investment and prevent the store from becoming a liability.

5. Ballpark Responsibilities – Brooke Hebrink

Councilmember Brooke Hebrink approached the council with concerns regarding responsibilities concerning the ballpark. Hebrink requested that the council come to an agreement as to the responsibilities as a policy should be drawn up. Council agrees that the maintenance inside the fence should be the responsibility of Renville County West School District; outside of the fence will be the responsibility of the City of Sacred Heart. Currently, the city pays for all the utilities and council agrees that it should stay that way. The responsibility of the Grandstand is left to the organization that uses the facility. At the beginning of the season, the city will be responsible for "opening" the ballfield, including but not limited to, checking all the fans, making sure everything works, opening the bathrooms, etc. Landscaping/hardscaping will be the responsibility of the baseball association. The city will take care of the parking lot, such as gravel.

6. Maintenance/Water/Sewer Report – Scott Agre, Public Works Supervisor

Public Works Supervisor, Scott Agre was present to discuss with the council current happenings within the public works department. Concerns and questions were raised regarding 5th Ave N and alley by Warner's as to who is responsible for the upkeep. Council agreed that the problem areas will be patched when Main Street is patched.

Scott was unable to finish his report with the council as he responded to a fire call. Councilmember Andy Stauffer left the meeting as he responded to the fire call as well.

7. Police Report and Monthly Summary – Renville County Sheriff's Dept

Renville County Sheriff's Department provided the May monthly summary police report. A total of 18 calls were taken along with 109.50 hours patrolled for the month.

8. SHEDA Report – Randy Johnson and Andy Stauffer

Randy Johnson and Andy Stauffer were present to give an update on SHEDA plans. SHEDA won the bid for the purchase of the relocatable classroom that is stationed at RCW. SHEDA continues to discuss the purpose of the building: residential housing or a daycare facility. All apartments will be full again on July 1st. SHEDA continues to move forward with repurposing the skatepark into a pickleball court.

9. Split Approval per Subdivision Ordinance

Council was provided documentation regarding a split approval needed as the City of Sacred Heart has a subdivision ordinance. A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the parcel split per subdivision ordinance regarding Schneider's as the owners and Hebrink's as the buyers. Motion carried 3 to 0.

10. Resolution 02-160 A Resolution to Accept the Refinance and Sale of \$705,000A GO Utility Revenue Bond, Series 2021A

A motion was made by Dick Ashburn and seconded by Randy Johnson to approve Resolution 02-160: A Resolution to Accept the Refinance and Sale of \$705,000A GO Utility Revenue Bond, Series 2021A. Motion carried 3 to 0.

11. Certificate of Final Approval for Gridor Construction on WWTP

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the Certificate of Final Approval for Gridor Construction on WWTP. Motion carried 3 to 0.

12. Adjourn

A motion was made by Dick Ashburn and seconded by Randy Johnson to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 7:45 p.m.

ATTEST:

BY _____

Amy Hubbard, City Administrator/Treasurer/EDA Director

The next Regular Council Meeting is scheduled for July 12, 2021 at 7:00 p.m.
The City of Sacred Heart is an equal opportunity provider and employer.