

**City Council Regular Meeting  
July 12, 2021  
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on July 12, 2021 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Brooke Hebrink, Randy Johnson, Dick Ashburn and Andy Stauffer. Also present were Administrator Amy Hubbard, Public Works Supervisor Scott Agre, Liquor Store Manager Brooke Busack, and SH Fire Chief Jeff Agre.

**1. Approval of Agenda**

Additions to the agenda included conversation with Jeff Agre regarding his 9 acres of property located by the WWTP as well as new business from the fire department. A motion was made by Brooke Hebrink and seconded by Andy Stauffer to approve the agenda as presented along with the additions. The motion carried 4 to 0.

**2. Approval of Minutes**

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the June 14, 2021 regular meeting and June 28, 2021 public hearing minutes. The motion carried 4 to 0.

**3. Invoices Payable**

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the invoices payable as presented. The motion carried 4 to 0.

**4. Liquor Store Report – Brooke Busack, Liquor Store Manager**

Liquor Store Manager Brooke Busack was present to give her report to the council. Busack informed the council that the seltzer door in off-sale will be fixed by Joe and Ryan in stead of replacing the door fully. Busack discussed the need for lighting out on the patio and the council agreed. Busack and councilmembers have been hearing great reviews on the patio. Busack is hoping that the roof will be completed before Summerfest however Jeremy was still waiting for the materials to come in. Bisbee will be working on the bathrooms however it may not be done prior to Summerfest and they will need to draw it out where Jeremy will need to knock out the walls.

## **5. Fire Department Update – Jeff Agre, Fire Chief**

Sacred Heart Fire Chief, Jeff Agre was present to update the council on fire department maintenance bills. Administrator Hubbard and Agre have been working together along with USDA Rep Doug Grindberg regarding the need for a new fire truck. The fire truck totals to roughly \$385,000 with the townships paying for 75% and the city paying for 25%. This new fire truck would be replacing the 1994 rig.

Agre discussed the burning of Austin Enestvedt's house as well as others that have been previously discussed. The fire department can only burn houses that serve as a training experience in which they are no longer allowed to burn barns.

## **6. Jeff Agre – Cost of 9 Acres of Property by Wastewater Treatment Plant**

Jeff Agre discussed with the council regarding his request of the 9 acres of his property by the wastewater treatment plant. Agre informed the council that he will not separate the parcel. Agre would like to sell the property as a whole. Council and Agre agreed that there would be more communication regarding the property in the future.

## **7. Maintenance/Water/Sewer Report – Scott Agre, Public Works Supervisor**

Public Works Supervisor, Scott Agre was present to discuss with the council current happenings within the public works department. Scott will be picking up the mosquito sprayer tomorrow from Renville as they will spray on Tuesday and Thursday, prior to Summerfest. Weeds were sprayed along 212. Sidewalks were fixed by Reiner around town. Bargaen is patching main street and will need to fix in front of firehall as well.

## **8. Summerfest Needs**

Councilmembers discussed city maintenance needs prior to Summerfest activities. Street sweeping to be completed on all streets for the parade, 5K run/walk route, and especially in front of the firehall for the Lifelink helicopter to land. City Park is almost ready however the men's bathroom still needs the faucet to be replaced. Council requested that the park shelter should be blown out or rinse out with a fire hose.

Councilmembers discussed the common road closures for Summerfest activities including a couple streets around city park, the parade route, 5K walk/run route, and the street in front of the firehall for Lifelink helicopter to land.

## **9. Police Report and Monthly Summary – Renville County Sheriff’s Dept**

Renville County Sheriff’s Department provided the June monthly summary police report. A total of 27 calls were taken along with 181.00 hours patrolled for the month. Council discussed blighted properties as they requested that the sheriff’s department patrol unit should ticket for expired tabs as well as broken windows and public safety issues without waiting for a list from the city clerk’s office.

## **10. Resident Concerns Regarding City Park, Ballpark, and Suspicious Activities**

Councilmember Brooke Hebrink addressed the council with concerns that Sacred Heart residents have approached her with. The concerns are involving suspicious activity as well as vehicles loitering at the ballpark, city park, and the old school building. Residents are concerned for the safety of children in town.

## **11. SHEDA Report – Randy Johnson and Andy Stauffer**

Randy Johnson and Andy Stauffer were present to give an update on SHEDA plans. As previously discussed, SHEDA purchased a house and plans on building it up on a basement on a corner lot owned by SHEDA. Currently, there is no commitment to residential or daycare for the building. Administrator Hubbard is currently in communication with other daycares and Renville County EDA as there is a need for childcare in Sacred Heart.

Annual apartment walk-through will commence on August 3<sup>rd</sup>, 2021. Currently all apartments are full and no concerns at this time.

SHEDA continues to move forward with Pickleball pricing. Administrator Hubbard continues to be in contact with a couple different companies regarding the construction and installation of a Pickleball court.

## **12. Transient Merchant Permit**

An application for a transient merchant permit was received for Aleksandra Kovalova as she is requesting the permit to go door-to-door selling educational books and apps. A motion was made by Andy Stauffer and seconded by Randy Johnson to approve a transient merchant permit for Aleksandra Kovalova to sell educational books around town. The motion carried 4 to 0.

## **13. Surface Pros for Mayor, Council, Administration, Maintenance, and Liquor Store**

City Administrator Hubbard provided the council with a detailed information sheet regarding the need and use of Surface Pros for each department as well as Mayor and Council. After much

discussion, a motion was made by Andy Stauffer and seconded by Brooke Hebrink to purchase 8 Surface Pros as well as Office 365 on each one of them. The motion carried 4 to 0.

#### **14. Community Center Refrigerator Replaced**

City Administrator Hubbard informed the council that one of the refrigerators in the large community center kitchen stopped working. A refrigerator was ordered and installed by Granite Hardware.

#### **15. Approve Resolution 02-161: Point Source Implementation Grant Application by MN Public Facilities Authority on Behalf of the City of Sacred Heart for Utility Improvement**

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve Resolution 02-161: Point Source Implementation Grant Application by MN Public Facilities Authority on Behalf of the City of Sacred Heart for Utility Improvement. The motion carried 4 to 0.

#### **16. Adjourn**

A motion was made by Dick Ashburn and seconded by Brooke Hebrink to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:19 p.m.

ATTEST:

BY \_\_\_\_\_  
Amy Hubbard, City Administrator/Treasurer/EDA Director

The next Regular Council Meeting is scheduled for August 9, 2021 at 7:00 p.m.  
The City of Sacred Heart is an equal opportunity provider and employer.