

**City Council Regular Meeting  
July 11, 2016  
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on July 11, 2016 at 7:00 p.m. by Mayor Agre.

City Council Members present were Randy Johnson, Dick Ashburn and Scott Thompson. City Council Member absent was Brooke Hebrink. Also present were Public Works Supervisor Mike Sietsema and Paul Jurek and Nathan Feist of Bollig Inc. Present in the audience was Orville Wolf.

**1. Approval of Agenda**

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the agenda with the following changes adding: Pape Manure Piling as item 9c and Blighted Properties as item 9d as Old Business and Waxing of Community Center floors by Wolf as item 10d as New Business. The motion carried 4 to 0.

**2. Approval of Minutes**

A motion was made by Randy Johnson and seconded by Scott Thompson to approve the minutes of the June 13, 2016 Regular Meeting with the following changes adding: clarification verbiage of “on the outside of the Phase II apartments” to the S.H.E.D.A Discussion and the City owned property stated as 309 1<sup>st</sup> Ave corrected to 601 1<sup>st</sup> Ave to the city owned shed discussion and the June 22, 2016 Special Meeting. The motion carried 4 to 0.

**3. Invoices Payable**

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the invoices payable as presented. The motion carried 4 to 0.

**4. Municipal Liquor Store**

Liquor Store Manager Bart Estum was present to give his report to the council. Discussion was held on the upcoming Summerfest festivities held at the Liquor Store. Pinnacle Productions is scheduled to provide entertainment on Friday, July 15<sup>th</sup>. The back of the liquor store will be fenced and picnic tables will be brought in. Sullivan was recently onsite to wire new outlet for the jukebox. The auto fryer was down for a week this month and the delay was due to the need to order parts. Assistant Manager Brooke Busack will begin maternity leave next month. Coverage has been schedule for her position while she is on leave. A motion was made by Scott Thompson and seconded by Dick Ashburn to accept Resolution 02-94 supporting the donation of a sand and plastic underlayment from the Sacred Heart Jaycees for the purpose of a sand volleyball court at the Sacred Heart Municipal Liquor Store. The motion carried 4 to 0. A motion was made by Scott Thompson, and seconded by Randy Johnson to approve the Sacred Heart Municipal Liquor Store co-ed volleyball league and fencing to enclose the volleyball court area.

## **5. S.H.E.D.A Report**

Council member Johnson gave a report for S.H.E.D.A. Apartment walk-throughs were completed on June 29, 2016. A donation will be made to the petting zoo for Summerfest. A motion was made to offer the Elf Grant money to Randy Moe for his organ business. Moe is currently renting the Sacred Heart Telephone office to conduct his business. Discussion was held on the Summerfest 5k/Fun Run.

## **6. Manure Piling**

Discussion was held on the piling of manure within city limits by Aaron Pape. Due to public nuisance violations, the council had previously decided to only allow piling to be done within a week or two of spreading and this year's piling took place on June 29, 2016. Mayor Agre will contact the city attorney to draft a letter to Aaron Pape with the allowed process and limitations for future piling of manure.

## **7. Infrastructure Project**

Paul Jurek and Nathan Feist from Bollig Inc. were present to discuss the infrastructure project. Bollig Inc. is working through finishing contract with KHC without renovation of Imhoff Tank. The Imhoff Tank was brought back online on July 6, 2016 without any further work done on it. Substantial completion is scheduled for this week. Work will continue with one crew for the foreseeable future and additional crews will be paving and grading as available. Finishing work is scheduled on the alleys of 5<sup>th</sup> Ave. and 6<sup>th</sup> Ave. and work will begin on the east side of town as soon as that is complete. Discussion was held on the curb and gutter along 6<sup>th</sup> Ave. The engineer's estimated costs to add the curb and gutter total \$24,000.00. A motion was made by Scott Thompson, and seconded by Randy Johnson to approve pursuing the completion of curb and gutter along 6<sup>th</sup> Ave. The motion carried 4 to 0. Discussion was held on the curb and gutter at the Sacred Heart Museum. Discussion was held on the route options for the Summerfest parade. Crews will work Friday to clean up and prepare for the Summerfest celebration were needed. The remote water meter project issues have been diminishing. Any pending issues should be resolved within the next few weeks so that final payment can be released. Discussion was held on the progress of the Priority 2 funding and completion. A letter was sent to Rural Development from the City requesting Priority 2 funding and completion. Bollig Inc. is working on the Preliminary Engineering Report Amendment to update Priority 2 costs including a new clarifier. A motion was made by Randy Johnson, and seconded by Dick Ashburn to accept Resolution 02-95 (submission of a Point Source Implementation Grant Application to the Minnesota Public Facilities Authority (PFA) and authorize city officials to execute a grant agreement on behalf of the City of Sacred Heart for the Wastewater Treatment Plant Improvements Project). The motion carried 4 to 0. The next construction meeting will be held on August 2, 2016.

## **8. Public Works**

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. Street sweeping will be completed before the Summerfest celebration. Discussion was held on the

street closings for the Summerfest parade on Friday. Mike will be on hand to help block the streets in use.

### **9. Summerfest Committee Requests**

Discussion was held on the closing of certain streets for the Summerfest parade and ballpark activities on Friday, July 15<sup>th</sup> and for the fireworks and Kids' Fest to be held on Saturday, July 16<sup>th</sup>. All requests were permitted. The Annual Trap Shoot will be held at the county shop again this year. Discussion was held on the projected parade route.

### **10. Election Judges**

A motion was made by Dick Ashburn, and seconded by Randy Johnson approve the following as election judges for August Primary Elections and the November General Elections: Colette LeGare, Head Election Judge, Ardis Kjersten, Barb Johnson, Mike Mahlum, Bill Friday, Orville Wolf, Berdelle Enestvedt and Lori Hjelle. The motion carried 4 to 0.

### **11. City Administrator, Colette LeGare – 6 month review**

Colette LeGare was absent due to illness. The review was postponed until the next council meeting.

### **12. Waxing of Community Center Floors**

A special thanks was given to Orville Wolf for waxing the community center floors. Orville Wolf volunteered his weekend time to complete the floors.

### **13. Blighted Properties**

Discussion was held on the property located at 313 3<sup>rd</sup> Ave S owned by Rebecca Martin. The vacant house at this residence was recently demolished, but there has been a delay in cleaning up the debris. Mayor Agre will discuss the issue with Administrator LeGare and draft a letter to send to Rebecca Martin for proper and timely cleanup of the debris.

### **14. Adjourn**

A motion was made by Dick Ashburn and seconded by Scott Thompson to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 8:57 p.m.

ATTEST:

BY \_\_\_\_\_  
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.