

**City Council Regular Meeting
February 13, 2017
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on February 13, 2017 at 7:00 p.m. by Mayor Agre.

City Council Members present were Randy Johnson, Scott Thompson and Brooke Hebrink. City Council Member Absent was Dick Ashburn. Also present were City Administrator Colette LeGare, Paul Jurek of Bollig Inc. Present in the audience was Orville Wolf.

1. Approval of Agenda

A motion was made by Brooke Hebrink and seconded by Scott Thompson to approve the agenda with the following changes adding: 10d – Vacant Lot Rental-Alfalfa and 10e – Cleanup Day as Old Business. The motion carried 3 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Brooke Hebrink to approve the minutes of the January 9, 2017 Regular Meeting. The motion carried 3 to 0.

3. Invoices Payable

A motion was made by Scott Thompson and seconded by Randy Johnson to approve the invoices payable as presented. The motion carried 3 to 0.

4. SHEDA Report – Randy Johnson & Scott Thompson

Council member Johnson gave a report for S.H.E.D.A. Letters will be sent to area businesses within the next month with the Business Innovation Grant Applications and other grant and loan information available through the Renville County EDA. Discussion was held on the vacant lots on the southwest side of town and development possibilities. Discussion was held on hauling cans to recycling facility. Apartment 1 has been filled effective March 1, 2107.

5. Liquor Store Report – Bart Estum

Liquor Store Manager Bart Estum was present to give his report to the council. Sales are up about \$650.00 from last year at this time. Off-sale is down in sales due to Renville off-sale opening back up last year. Discussion was held on specials and ads to promote the off-sale. Financials show a profit of \$15,498.22 for 2016; this statistic is pending any adjustments needed after the annual audit is completed. Entertainment is scheduled for this Saturday with music by Chris Peterson, formerly from Hicktown Mafia. Entertainment has been booked through the end of the year. Estum informed the council that Sunday sales have been going well.

6. Maintenance/Water/Sewer Report – Mike Sietsema

Tabled until next month due to illness.

7. Fire Equipment Spreadsheet

Administrator LeGare introduced a Fire Equipment Spreadsheet that was developed to track the expenses incurred throughout the year toward the equipment budget for the Fire Department. This report will now be included in the council's monthly packets for monthly review.

8. Animal Impounding Contract – Redwood Area Animal Shelter

An animal impounding contract from the Redwood Area Animal Shelter was reviewed and discussed. The Renville County Sheriff's Department currently provides policing services to several other cities that have contracted with the Redwood Area Animal Shelter and have been very satisfied with their services. After much discussion, a motion was made by Randy Johnson and seconded by Scott Thompson to approve signing with the Redwood Area Animal Shelter for the city's animal impounding services. The motion carried 3 to 0.

9. Midstate Painting Quote – Painting of Community Center

A quote from Midstate Painting for \$3,800.00 to paint the outside of the Community Center was reviewed and discussed. Painting of the Community Center would be completed along with the Fire Hall which was discussed at a previous meeting. After review, a motion was made by Scott Thompson and seconded by Brooke Hebrink to accept the quote and move forward with painting of the Community Center and the Fire Hall as long as the quote includes the paint. The motion carried 3 to 0. Administrator LeGare will contact Midstate Painting to confirm that the paint is included in the price before moving forward.

10. Vacant Lots – Alfalfa Rental

Discussion was held on the rental of the city-owned vacant lots on the southwest side of town. Mike Kvamps has shown interest in renting the lots to plant alfalfa. Rent would be at a rate of \$150.00/acre. Discussion was also held on purchasing the remainder of the vacant lots in this area from the owner, Harlan Huisman. Mayor Agre consulted with Harlan Huisman and Huisman is currently discussing the possibility with his attorney and will get back to the city with acres and pricing.

11. Adopt Conflict of Interest Policy

A Conflict of Interest Policy was reviewed and discussed. After much discussion, a motion was made by Brooke Hebrink and seconded by Randy Johnson to approve and adopt the Conflict of Interest Policy. The motion carried 3 to 0.

12. Resolution 02-102 – Resolution to file SCDP Application for Phase II

Resolution 02-102 – Resolution to file SCDP Application for Phase II was reviewed and discussed. After review, a motion was made by Scott Thompson and seconded by Brooke

Hebrink to approve Resolution 02-102 – Resolution to file SCDP Application for Phase II. The motion carried 3 to 0.

13. Cleanup Day

Cleanup day is set for April 22, 2017 from 9:00 a.m. to 12:00 p.m. Residents are encouraged to rid their properties of unsightly debris and appliances. No garbage will be collected at the cleanup site. A letter of enforcement will be sent out with next month's water bills also containing the details of cleanup day.

14. Infrastructure Project – Paul Jurek, Bollig Inc.

Paul Jurek of Bollig Inc. was on hand to discuss the infrastructure project. GPS meters have been installed on the sanitary manholes for inflow and infiltration study purposes. Final acceptance of the Wastewater Treatment Plant Project has been completed. A final walk-through will be completed after one-year to determine if there are any issues that need to be addressed under the 1 year warranty coverage. The Remote Water Meter Project has been finalized. The next construction meeting is scheduled for May 2, 2017. A Citizen Participation was reviewed and discussed. This plan will ensure that the citizens of Sacred Heart, particularly persons of low and moderate income residing in slum and blight areas and in areas in which Community Development Block Grant Program (CDBG) funds are proposed to be used, are encouraged to participate in the planning and implementation of CDBG-funded activities. A motion was made by Randy Johnson and seconded by Scott Thompson to adopt the Citizen Participation Plan as drafted. The motion carried 3 to 0.

15. Adjourn

A motion was made by Scott Thompson and seconded by Randy Johnson to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 8:15 p.m.

ATTEST:

BY _____
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.