

**City Council Regular Meeting
August 14, 2017
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on August 14, 2017 at 7:00 p.m. by Mayor Agre.

City Council Members present were Dick Ashburn, Randy Johnson, Scott Thompson and Brooke Hebrink. Also present were Public Works Supervisor Mike Sietsema, Liquor Store Manager Bart Estum, Nathan Feist from Bollig Inc., Chief Deputy Jason Mathwig from the Renville County Sheriff's Office, Fire Chief Jeff Agre and resident Jeremy Boettcher.

1. Approval of Agenda

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the agenda as presented. The motion carried 4 to 0.

2. Approval of Minutes

A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the minutes of the July 10, 2017 Regular Meeting and July 31, 2017 Special Meeting. The motion carried 4 to 0.

3. Invoices Payable

A motion was made by Dick Ashburn and seconded by Scott Thompson to approve the invoices payable as presented. The motion carried 4 to 0.

4. Jeremy Boettcher – Blighted Property Citation Dispute

Resident Jeremy Boettcher was present to dispute a blighted property citation he received for an inoperable vehicle. After Boettcher approached the council with his dispute, Chief Deputy Mathwig informed the council of the timeline of events that led up to the issuing of the citation. After much discussion, the council decided not to waive the citation.

5. Liquor Store Report – Bart Estum

Liquor Store Manager Bart Estum was present to give his report to the council. Estum informed the council that the Liquor Store passed a recent alcohol compliance check. Entertainment is scheduled for September 30th with Oasis. The bean bag league was a success. Estum informed the council that they will be hosting a Buck league starting Tuesday's after harvest. Responsible beverage server training was completed with all employees this past weekend and went very well.

6. Nathan Feist – Bollig Inc.

Nathan Feist from Bollig Inc. was present to update the council on the infrastructure project. The punch list of correction items continues to be ongoing. The parking lot at the ballpark needs additional gravel which will be completed by fall. Seeding will take place in September. Quotes were received for sewer televising along Hwy 212. A motion was made by Brooke Hebrink and seconded by Dick Ashburn to enter into agreement for sewer televising services with Empire Pipe for \$8,926.00. The motion carried 4 to 0. Preliminary Design Drawings are currently being completed for Priority 2 of the Infrastructure Improvements Project and should be completed by late August.

7. Budget

The council reviewed the presented budget with Administrator LeGare on the 2018 budget. Any suggested changes will be made to the budget and the final budget will be presented for final approval at the September 11, 2017 Regular Council Meeting.

8. Bids received for Hovda House (417 Harrison Ave)

The council reviewed bids received for the property located at 417 Harrison Ave. With only one bid received, a motion was made by Scott Thompson and seconded by Randy Johnson to accept this bid of \$3,100.00 and proceed with the sale. The motion carried 4 to 0.

9. Adopt Ordinance 2017-3 with requested changes

Ordinance 2017-3 amending code section 1208.0 regarding vehicle parking on residential property was reviewed and discussed. A motion was made by Randy Johnson and seconded by Dick Ashburn to approve and adopt Ordinance 2017-3. The motion carried 4 to 0.

10. Adopt Ordinance 2017-4 with requested changes

Ordinance 2017-4 adding code section 1207.01 regarding building maintenance and appearance within the city was reviewed and discussed. A motion was made by Dick Ashburn and seconded by Scott Thompson to approve and adopt Ordinance 2017-4. The motion carried 4 to 0.

11. Approval of new funds: 102 General Improvements Fund and 403 FD Equipment Improvements Fund, and Request to move excess funds from General Fund into these new accounts (\$125,000.00 to 102 and \$110,167.62 to 403).

Administrator LeGare explained two new improvement funds to the council. The addition of these funds will provide a place to assign the Fire Equipment Savings funds for fire equipment capital outlay expenses, as well as part of the excess funds for general capital outlay expenses. A motion was made by Brooke Hebrink and seconded by Randy Johnson to move \$125,000.00 from the General Fund into the new 102 General Improvements Fund and \$110,167.62 from the General Fund into the new 403 FD Equipment Improvements Fund. The motion carried 4 to 0.

12. Building Permit: Joe and Dawn Huelsman - Deck

A building permit was reviewed and discussed for Joe and Dawn Huelsman for construction of a deck at 320 4th Ave. A motion was made by Randy Johnson and seconded by Dick Ashburn to approve the building permit for Joe and Dawn Huelsman as presented. The motion carried 4 to 0.

13. Councilmember Scott Thompson Resignation; Declare vacancy with Resolution 02-110

Councilmember Scott Thompson submitted his written resignation to the council, effective September 1, 2017, due to a change in residency outside city limits. A motion was made by Randy Johnson and seconded by Dick Ashburn to approve Resolution 02-110 accepting Councilmember Scott Thompson's written resignation and declaring a vacancy for the office of Councilmember. With regret, the motion carried 2 to 1 with Randy Johnson and Dick Ashburn voting for and Brooke Hebrink voting against.

17. Adjourn

A motion was made by Randy Johnson and seconded by Dick Ashburn to adjourn the meeting. The motion carried 4 to 0. Meeting was adjourned at 9:16 p.m.

ATTEST:

BY _____
Colette LeGare, City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.