

**City Council Regular Meeting
April 12, 2021
Monday 7:00 p.m.**

The regular session of the City Council, City of Sacred Heart, Minnesota was called to order on April 12, 2021 at 7:00 p.m. by Mayor Dan Agre.

City Council Members present were Brooke Hebrink, Randy Johnson, and Andy Stauffer. Also present were Administrator Amy Hubbard, Public Works Supervisor Scott Agre, Maintenance Worker Dave DeLong, Curt Reetz, Liquor Store Manager Brooke Busack, Sara Oberloh, Sonja Thune, Jared and Nikki Jakel, Ron Mortensen, Nathan Feist, and Ross Rieke. Council Members absent included Dick Ashburn.

1. Approval of Agenda

Additions to the agenda included LMC Insurance Liability Coverage Tort Form approval. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the agenda as presented along with the additions. The motion carried 3 to 0.

2. Approval of Minutes

A motion was made by Brooke Hebrink and seconded by Randy Johnson to approve the March 8, 2021 regular meeting minutes. The motion carried 3 to 0.

3. Invoices Payable

A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the invoices payable as presented. The motion carried 3 to 0.

4. 2020 Sacred Heart City Audit – Sara Oberloh, Auditor

City Auditor, Sara Oberloh, was present to review the 2020 Sacred Heart City audit. Sara explained line items regarding revenue and expenditures with the council. Discussion was had. A motion was made by Brooke Hebrink and seconded by Andy Stauffer to accept the 2020 Sacred Heart City Audit.

5. Liquor Store Report – Brooke Busack, Liquor Store Manager

Liquor Store Manager Brooke Busack was present to give her report to the council. Busack informed the council that the new Pepsi cooler was installed and looks great. Tuesday night wings will start again in May. Busack explained a new event involving a vehicle/ATV ride on the river bottom. Busack will have more information later.

6. Hotel Sacred Heart Update – Sonja Thune, SHAHS

Sonja Thune from the Sacred Heart Area Historical Society was present to update the council on Hotel Sacred Heart rehabilitation progress. Phase 1 of the rehabilitation progress is complete. Sonja provided estimates and information regarding the future phases and involvement with competitive grants. It was brought to Sonja's attention that there could be a parking concern. It was suggested to use the lot on the west side of the building. Sonja explained that the garage will be removed and there will be an elevator installed in the addition.

7. Asphalt Coating for Roads and Lots – Duane Hooge, Bargaen, Inc

Duane Hooge from Bargaen, Inc presented the council with seal coating options. Duane provided two separate bids including regular seal coating and rePlay seal coating while explaining the difference. Duane provided brochures and encouraged the council to watch a video on rePlay seal coating and the benefits associated.

8. Hwy 212 Project – Ron Mortensen, MNDOT

Ron Mortensen from MNDOT provided the newest draft. As previously discussed, MNDOT has now agreed to remove three bump-outs, however the bump-out by Kathy's Place must stay to comply with ADA requirements. Radiuses were adjusted along with the sidewalk on the west end of town and the storm sewer placement. Based on the previous cost share received, MNDOT has agreed to pay 100% cost of the shoulders, 100% cost of the LED lighting (new fixtures only, not the poles), and 100% cost of the ponds and all the drains. Currently MNDOT only has 50% of their plans available so the council was unable to get a cost share amount at this time. The valves in the road will need to be adjusted however this will be a cost to the city and MNDOT does not have a true cost yet. Ron explained that they will continue to work on the plans and come back with a good faith estimate and municipal consent in the near future. A draft was provided for the council to look over to see if there are any concerns or problems with the layout. Ron suggested having a public hearing specific to those on the highway regarding their driveways. If they want to make any changes, now would be a good time. MNDOT will also help pay the costs for having a public hearing. The current schedule for plans includes: June 2021- 60% of plans completed; October 2021- 90% of plans completed; February 2022- 95% of plans completed; April 2022- 100% of plans completed; September 2022- letting will begin.

9. Updates and Dialogue 243 2nd Ave S – Ross Rieke

Sacred Heart building owner, Ross Rieke presented the council with pictures and documentation of what he has completed on the building at 243 2nd Ave S. Rieke explained that he has kept communication lines open with Chief Deputy Jason Mathwig. However, Mathwig explained to Rieke that the timeline was never fulfilled when required. Rieke continued to express how he wants to “work together as a community” along with a “misconception of what has been done”. The council reiterated the reasons as to why the city proceeded with abating the property at 243 2nd Ave S. Rieke continued to argue with the council regarding the work that has been completed to the building. Councilmember Andy Stauffer stated that abatement is a legal process by the state to deal with buildings based on hazardous conditions.

10. Police Report and Monthly Summary – Chief Deputy Jason Mathwig

Renville County Chief Deputy Jason Mathwig was present to discuss the March monthly summary police report. A total of 34 calls were taken along with 152.10 hours patrolled for the month. Mathwig verified that he would be present for city wide clean-up if needed however he has not received any calls from residents for help.

11. Wastewater Treatment Plant Update – Nathan Feist, Bollig

Nathan Feist from Bollig, Inc was present to update the council on the current status of the wastewater treatment plant. Nathan explained that there are pumping issues within the sludge tank at the wastewater treatment plant (WWTP). They are currently working with the pump supplier. It is unknown if the pump will need a faster spinning motor to push more or if a whole new pump is needed. If a pump is needed there will be no cost to the city. Nathan suggested to Scott Agre, Public Works Supervisor, that Quality Flow should be looking at pumps on a regular maintenance schedule. Scott will set this up. Diagrams were provided to the council to describe the current issue with pumping. Curt Reetz was also present to explain the process of the flow of the system. Nathan explained that once the reverse osmosis (RO) system is complete at the water treatment plant the city will need to have another sludge tank as the output will be greater. The current substantial completion date for Gridor was set for the end of March. Nathan has requested an extension of 2 weeks to complete. A motion was made by Randy Johnson and seconded by Andy Stauffer to approve a 2 week extension with a change order allowing Gridor to complete by April 26, 2021. The motion carried 3 to 0.

12. Concerns About 212 Hwy Project and MNDOT – Jared Jakel

Sacred Heart resident Jared Jakel was present with continuing concerns about the ponds in which MNDOT is requiring with the Hwy 212 project. Jared expressed that the council should stay strong on “no ponds” as he wants the “face of the city” to look good. The council stated, “We

have pushed as far as we can". The ponds continue to be rejected by the city council however MNDOT has made it clear that they are mandatory and will not be excluded from the plans.

13. Maintenance/Water/Sewer Report – Scott Agre, Public Works Supervisor

Public Works Supervisor, Scott Agre was present to discuss with the council current happenings within the public works department. Scott expressed the need for a new lawn mower along with the benefits of allowing two people to mow at the same time. Quotes were received and discussed. The currently wants to table the purchase of a new lawn mower until August.

Council inquired Scott about the mowing of the cemetery and land for Our Savior's Lutheran Church. The council discussed paying the church if they were to mow it themselves and the council would negotiate a rate. A motion was made by Andy Stauffer and seconded by Randy Johnson to pay Our Savior's Lutheran Church to mow the cemetery and land along with negotiating a rate. The motion carried 3 to 0.

Administrator Hubbard approached the council with questions regarding Public Works department receiving raises based on certifications obtained. The council discussed that Public Works employees should receive a \$1.00/hour upon completion of water and sewer certifications (ex. Class D Water, Class D Sewer, etc). A motion was made by Randy Johnson and seconded by Andy Stauffer to approve the addition to the Personnel Policy to include a \$1.00/hour raise for Public Works employees upon completion of water and sewer certifications. The motion carried 3 to 0.

14. SHEDA Report – Randy Johnson and Andy Stauffer

Randy Johnson and Andy Stauffer were present to give an update on SHEDA plans regarding Warner Manufacturing. SHEDA is currently working with Ehlers and Warner Manufacturing to plan an expansion of the facility. Members also discussed the encouragement behind updating the tennis courts to allow for Pickle Ball. PIGP committee will be meeting soon to discuss the recipients for the first round of grant money towards improvements.

15. LMC Insurance Liability Coverage Tort Form

The LMC Liability Coverage – Waiver Form was discussed amongst council members. A motion was made by Randy Johnson and seconded by Andy Stauffer not to waive the monetary limits on municipal tort liability within the LMC Liability Coverage plan. The motion carried 3 to 0.

16. Adopt Fair Housing Plan of Action for SCDG Audit 2020

A motion was made by Andy Stauffer and seconded by Randy Johnson to adopt the Fair Housing Plan of Action needed for the Small Cities Deed Grant Audit for 2020. The motion carried 3 to 0.

17. Community Center – Replacing Large Coffee Maker

Administrator Hubbard explained to the council that the commercial coffee maker in the community center kitchen stopped working and was serviced, however the plumber confirmed that it would cost more to fix it than replace it. Council discussed the options available and where to look. It was agreed that there needs to be a large coffee maker in the community center as it is used by many. A motion was made by Randy Johnson and seconded by Andy Stauffer to purchase a commercial size coffee maker, similar to the current one, for the community center kitchen. The motion carried 3 to 0.

18. Adjourn

A motion was made by Randy Johnson and seconded by Andy Stauffer to adjourn the meeting. The motion carried 3 to 0. Meeting was adjourned at 10:03 p.m.

ATTEST:

BY _____
Amy Hubbard, City Administrator/Treasurer/EDA Director

The next Regular Council Meeting is scheduled for May 10, 2021 at 7:00 p.m.
The City of Sacred Heart is an equal opportunity provider and employer.