

**SACRED HEART CITY COUNCIL  
REGULAR MEETING  
APRIL 11, 2016**

Acting Mayor Randy Johnson called the meeting to order at 7:00 p.m. Members present: Dick Ashburn, Scott Thompson and Brooke Hebrink.

Guests Present: Nathan Feist (Bollig Inc.)

Additions to agenda: Old Business: c. Wellhead Protection d. Water shutoffs New Business: a. Sunday Liquor

Ashburn made a motion, second by Thompson and carried to approve the minutes of the March 14, 2016 Special Meeting.

The council reviewed the bills. Thompson made a motion, second by Ashburn, and carried to approve payment of the bills as presented.

Liquor Store Manager Bart Estum was present to give the monthly liquor store report. Estum informed the council that there will be entertainment this Saturday as well as the 30<sup>th</sup> of the month. Smelt fry weekend went well. Estum informed the council that police have been more visible since the city contracted with the county. Ashburn inquired about Liquor Store monthly financial reports. Due to the transition to Banyon, financials are still not available. Estum informed the council that the atm is on the phone line causing delays. Improvements will be made to the atm machine to accommodate the new chip cards. Estum also informed the council that the lights in the bar were changed to new dimmable LED bulbs.

Maintenance Supervisor Mike Sietsema was on hand to give his report to the council. He informed the council that interviews were conducted by Administrator LeGare and himself on April 5, 2016 for the vacant Public Works position. Discussion was held on the candidates interviewed and their experience and backgrounds. After much discussion, a motion was made by Hebrink, second by Thompson and carried to offer the position to Brandon Wensauer at a beginning wage of 18.00/hour. Mr. Wensauer will be on probation for 6 months. Sietsema informed the council that water shutoffs were complete. Only one resident was shutoff for non-payment, all others made arrangements or made a payment.

Nathan Feist from Bollig, Inc. was present to discuss the infrastructure project. Feist informed the council of a "Faith at Work" event which is offered to any council members, clerks or public works workers. Bollig would sponsor their attendance to the event. The wastewater plant is about eighty-percent complete with a June 15, 2016 substantial completion date which is well ahead of schedule. Both the old and new trickling filters are still being used. The utilities project will resume on April 12, 2016. Duinick's schedule will vary due to other projects. The remote water meter project is still pending due to several meter read issues. Administrator LeGare and Sietsema are working with Banyon to correct the issues. A motion was made by Hebrink, second by Thompson and carried to make a payment of \$3194.40 for the water meter project with a retainer of \$5,000.00 until pending issues are resolved. One change order was presented to the council for the project. Hebrink motioned, second by Thompson, and carried to approve change order #1 for the 2014 Remote Water Meter Project (decrease of this change order of \$15,263.84). The next construction meeting will be held on May 3, 2016.

Council members Johnson and Thompson gave a report for S.H.E.D.A. S.H.E.D.A will be holding the same 5k event during Summerfest. A list of Sacred Heart businesses was reviewed and updated. A discussion was held on the windows on one of the apartments. Grants for updating windows and lights were discussed.

Dust control application was discussed for the gravel road between 1<sup>st</sup> and 2<sup>nd</sup> Ave, north of the Post Office. Thompson made a motion, second by Brooke and carried to apply dust control on the gravel road with SW Dust Treatment Inc.

The Wellhead protection committee is required to meet in order to finalize the Wellhead Protection Plan. Sietsema will meet with Administrator LeGare to set-up the Wellhead protection meeting.

Sunday Liquor for the Sacred Heart Liquor Store was discussed and will be placed on the upcoming ballot for elections. Thompson made a motion, second by Ashburn to place Sunday Liquor on the upcoming Election ballot.

The empty lot West of the Kelly Martin residence was discussed. The city will need to resend the special assessments on the property in order to place the property up for bids. A motion was made by Ashburn, second by Thompson and carried to waive the special assessments against the property located at 305 Maple Street E, Parcel #37-01630-00/01.

With there being no further business, a motion was made by Ashburn, second by Thompson, and carried that the meeting be adjourned. The meeting adjourned at 8:38 p.m.

Colette LeGare  
City Administrator/Clerk/Treasurer

The City of Sacred Heart is an equal opportunity provider and employer.