

SHEDA BOARD MEETING

March 18, 2024

Members present: Scott Agre, Randy Johnson, Kelly Martin, and Tami Hebrink.

Member absent: Andy Stauffer

Also present: Administrator Amy Hubbard

The meeting was called to order at 5:00 pm by EDA president, Scott Agre.

The agenda was discussed with no additions. Motion was made by Martin, and second by Johnson. Motion carried to approve.

The secretary's report for February was read. Motion was made by Martin, second by Hebrink. Motion carried to approve.

The treasurer's report for February was read. Motion was made by Johnson, second by Martin. Motion carried to approve.

Bills for pay approval were submitted. Motion was made by Johnson, second by Martin. Motion carried to approve.

Apartments:

- Apt #7: Tina Harried – locked herself out of her unit. Agre was called regarding the situation. She has a chain lock on the inside of her door and she locked her garage door opener inside the garage when she left. Agre advised Harried to contact Bob about getting into the unit. Members discussed emergency situations regarding the chain lock. It was agreed that she can keep the chain lock, however in non-emergency situations, if the chain needs to be cut or damage occurs to the unit, it is at the cost of the tenant. In an emergency situation, the EDA would incur the cost.

The finance committee met for an initial meeting including the updating of the budget and current financial situation. Martin explained the budget. The finance committee will meet quarterly, or as needed.

The property improvement committee has not met yet or set a date.

EDA House:

- Kitchen cabinets have been installed, no countertops yet.
- Ceilings painted and false ceilings have been installed.
- Underlayment (flooring) is installed.
- Bathroom vanities are ordered through Pluswood Distributers.
- Agre requested that EDA members and possibly family members help with painting the inside of the house.
- Hebrink was approached by a SH resident regarding the placement of the A/C unit. Johnson explained that it could be moved, however they didn't know where the deck would be at the time. If a garage is built on, the A/C unit can be moved.
- EDA members will be in contact with Joe Kirk about tilling the yard for seeding.

Hubbard provided the EDA members with financial information regarding the LOC for the EDA house. Hubbard expressed the need to increase the LOC to \$220,000. If approved, this would also need to be acted upon at the City Council meeting. A motion was made by Martin, second by Johnson, to increase the LOC to \$220,000. Motion carried to approve.

EDA members discussed days in which they could meet up to do the recycling cans. Martin will talk to Jeremy Anderson to see when his trailer will be available. Members questioned when Earth Day was this year as that is when there is an increase in price for the cans. Earth Day is April 22, 2024.

With there being no further business, a motion was made by Martin, second by Johnson. Motion carried to adjourn the meeting at 5:23 p.m.

Amy Hubbard
City Administrator/Treasurer/EDA Director
The next meeting is April 8, 2024 at 5:00 p.m.